

Curriculum vitae

Personal information

Nome raffaella tommasi
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Nazionalità Italiana

Date of birth 04/07/1973

Work experience

- Dates (from - to) From 01.01.2013-

- Employer's name and address

DAIMON FILM SRL - VIA GARDINI, 20 - 48121 RAVENNA

- Type of company or sector LIVE ENTERTAINMENT AND VIDEO CLIPS

- Type of employment Permanent employee

- Main tasks and responsibility

Production and organization for events and audiovisual productions commissioned by Vasco Rossi- Antonello Venditti, Edoardo Bennato and other important singers of the Italian scene, as well as television platforms etc

Production and organization of live and video events organized by Daimon film

- Dates (from - to) 01.01.2008-31.12.2012

- Employer's name and address

CONSORTIUM OF REGIONAL PARK OF THE PO DELTA EMILIA-ROMAGNA -

Corso G. Mazzini, 200 - 44022 Comacchio

- Type of company or sector Ente Parco

- Type of employment Temporary employee agency HUMANA of Ravenna on behalf of the Management Board for Parks and Biodiversity

- Main tasks and

responsibility Economic management – tasks of administrative support and assistance to the bodies in the administrative-accounting area, relating to community projects.

Preparation of administrative acts, assistance and coordination to management: decisions of the director, contracts.

Organization of transnational meetings, conferences and cultural and environmental events, preparation of photo-naturalistic exhibitions: secretariat (contacts with speakers, management and coordination of activities and technical aspects of the conference and/or event, preparation of information material and proceedings, preparation of the program of the conference).

Assistance and coordination to management, preparation of information sheets

Projects:

- September 2012- December 2012, project "Ecorunning in the delta and management and organization of environmental events";

- January 2012 - September 2012: "scientific-educational laboratories for the Po Delta Park

Emilia-Romagna";

- January 2011- January 2012: tourism-environmental enhancement of the Regional Park of the Po Delta Emilia-Romagna-planning- organization and reporting;
- January 2010 - January 2011: "Cineturismo project in the delta";
- January 2009- January 2010: Project "Parkscape-Interreg III B Cadres";
- December 2008 - January 2010: "Environmental valorisation projects";

- Dates (from - to) 19.10.2005 - 31.12. 2007

- Employer's name and address

CONSORTIUM OF REGIONAL PARK OF THE PO DELTA EMILIA-ROMAGNA -

Corso G. Mazzini, 200 - 44022 Comacchio

- Type of company or sector Ente Parco

- Type of employment Project collaborator

- Main tasks and

responsibility Economic management – tasks of administrative support and assistance to the bodies in the administrative-accounting area, relating to community projects.

Preparation of administrative acts, assistance and coordination to management: decisions of the director, contracts.

Organization of transnational meetings, conferences and cultural and environmental events, preparation of photo-naturalistic exhibitions: secretariat (contacts with speakers, management and coordination of activities and technical aspects of the conference and/or event, preparation of information material and proceedings, preparation of the program of the conference).

Assistance and coordination to management, drafting information sheets and creation of promotional brochures/leaflets, within the framework of Community and national projects.

Projects:

- September - December 2007, in phase of realization: "Project Ob2 "Realization and valorization of the Centers Visit of the Station Volano- Mesola-Goro- 1 Lotto, Torre della Finanza and Torre Abate";

June - December 2007, under construction: "Program MIUR: The operational center of the Salina di Comacchio: a scientific-educational laboratory for the Park of the Po Delta Emilia-Romagna";

- January - June 2007: "Program Ob2 Province of Ferrara: marketing for tourism-environmental enhancement of the Regional Park of the Po Delta Emilia-Romagna";
- June 2006 - January 2007: "Bird monitoring programme of the Po Delta Park Emilia-Romagna;

- January - February 2006: Project "The value of river systems: research and communication", as part of the INFEA Programme, information and training on Environmental Education";

- December 2005 - February 2006: "LIFE00NAT/IT/7142 Improvement of bird habitats and remediation of electrical installations";

- October 2005 - December 2005: "LIFE02NAT/IT/8526 Restoration of ecological balances for the conservation of habitats and species of community interest in the Campotto di Argenta Station".

- Dates (from - to) 10.10.2005 - 31.07.2006

- Employer's name and address

work WALL STREET INSTITUTE, Viale della Lirica, 35 - 48100 Ravenna

- Type of company or sector Franchising centre for English language learning
- Type of employment Collaborator
- Main tasks and

responsibilities Secretarial duties and support to the commercial and financial management. Support for native English-speaking teachers

- Dates (from - to) 01.01.2001 - 20.12.2005

- Employer's name and address

MEDIATEL 2000 SRL - Corso Duca degli Abruzzi, 2 - 10100 Torino

- Type of company or sector Service company
- Type of employment Permanent employee
- Main tasks and

Administrative management of personnel, individual and collective selection interviews.

- Dates (from - to) 01.01.1998- 01.10.2000

- Employer's name and address

Il CERCHIO Cooperativa Sociale Soc. Coop. A.R.L. - Via Faentina, 106, 48100, Ravenna

- Type of company or sector Cooperatives

- Dates (from - to) November 2005

- Name and type of educational institution UNIVERSITY OF BOLOGNA, Faculty of Humanities.

- Qualification obtained Four-year degree, vote 110/110.

Title: "Prose and film writings in the work of Corrado Alvaro".

- Dates (from - to) July 1991

- Name and type of educational institution LICEO CLASSICO DANTE ALIGHIERI di Ravenna

- Qualification obtained High school diploma, vote 52/60

- Dates (from - to) March 2006 - May 2006

- Name and type of educational institution C.P.F. (Consorzio Provinciale Formazione Ferrara)

- Main subjects/ professional skills

study Advanced Professional Training Course in "Eurodesign and European funding lines"; knowledge of the main European programmes in key strategic sectors, Eurodesign techniques, aimed at identifying the main national and international funding and how to participate in European calls

- Qualification obtained Certificate of participation

- Dates (from - to) September 2005 - June 2006

- Name and type of educational institution THE ENGLISH CENTRE SRL

- Main subjects/ professional skills

study English: grammar, reading, listening, speaking

- Qualification awarded Certificate of Competency in English "ECCE-B2" Michigan University Advanced

- Dates (from - to) September 2003 - November 2003

- Name and type of educational or training institution MEDIATEL 2000 SRL

- Main subjects/ professional skills
study Business communication
- Qualification obtained Certificate of participation in "Organization of communication processes in a service company", with the contribution of the ESF (European Social Fund) and the Piedmont Region
- Dates (from - to) January 2001 - January 2002
- Name and type of educational or training institution OCCAM RAZOR

Advanced training, "Etia not sunt multiply praeter necessitatem"

- Main subjects/ professional skills
study Editing and editorial cuts of scholastic and literary texts; notions of graphics, grammar, punctuation, consistency, style; proofreading; books online and electronic books; lexicography and encyclopedic works; operational notions of Quark X Press; drafting of the fourth and promotional material.
- Qualification obtained Certificate of specialization with full merit

Italian mother tongue

englishman

- Very good reading ability
- Ability to write good
- Good oral expression skills

Skills and competences

relational good interpersonal skills, developed in multicultural working environments and in tasks where communication is a fundamental factor.
good skills in teamwork and management and
COORDINATION OF OWN TASKS.

Skills and competences

organizational good skills of coordination and administration of people, matured in the duties of head of the office "human resources", at Mediatel 2000 srl.
ABILITY AND ORGANISATIONAL COMPETENCE IN THE DEVELOPMENT OF EUROPEAN AND NATIONAL PROJECTS.

Skills and competences

GOOD TECHNICAL SKILLS. KNOWLEDGE OF THE OFFICE PACKAGE (EXCEL, MS OFFICE, WINWORD, ACCESS AND THE INTERNET) AND POWER POINTS.

Skills and competences

artistic skills in writing and music (diatonic organ musician).
A great passion for essay reading and for auteur cinema.

Licence or licence LICENCE B